

AGENDA

**SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053**

The meeting of the Londonderry School Board will be held on Tuesday, March 15, 2022 at 7:00PM at the Londonderry High School, 295 Mammoth Road, Londonderry, NH in the LHS Cafeteria. In light of the current health crisis, we will be observing social distancing guidelines in this evening's meeting. The meeting will also be broadcast on local Cable Access Ch. 21 as well as the District's YouTube Channel.

- 7:00 PM 1. Call To Order

- 2. Pledge of Allegiance

- 7:05 PM 3. Reorganization
 - 3.1 Election
 - a. Chairperson
 - b. Vice Chair

 - 3.2 Appointments:
 - a. Truant Officers at Each School
 - b. School Board Secretary – Lisa Muse

 - 3.3 Re-adoption of Policies

 - 3.4 Re-adoption of Policy CI Temporary Administrative Arrangements

 - 3.5 Re-adoption of Policy DFA Investment Policy

- 7:30 PM 4. Consent Agenda
 - 4.1 Retirement(s):

 Nanette Bernier SPED Assistant High School

 - 4.2 Resignation(s):

 Sasha Drennan Instructional Assistant South School
 Catherine Heinrich SPED Assistant North School
 Megan Puzzo Instructional Assistant Matthew Thornton
 Jessica Scott SPED Assistant South School

 - 4.3 Minutes: February 11, 15 and 22, 2022

March 16, 2022

4.4 Meetings:

March 29, 2022	Regular Meeting	7:00PM	LHS Cafe
April 12, 2022	Regular Meeting	7:00PM	LHS Cafe

*Based on approval of Board Meeting Schedule below in Item 7.1

7:35 PM 5. Committee Reports

5.1 Student Council – Andrew Zavorotny

5.2 Teacher Liaison

5.3 School Board Liaisons

7:40 PM 6. Public Comment

8:10 PM 7. Deliberations

7.1 To see what action(s) the Board will take regarding the Proposed School Board Meeting Schedule March 2022 through June 2022

7.2 To see what action(s) the Board will take regarding the Proposed 2022-2023 Londonderry School District Calendar

7.3 To see what action(s) the Board will take regarding the Overnight Field Trip Requests Spring 2022

8:30 PM 8. Non-Public Session

Non-Public Session requested under RSA 91-A:3, Section II (b) and (c).

8.1 Personnel Matter

9. Adjournment

(Please note: In addition to the items listed on the agenda the Board may consider other matters not on the posted agenda and they may enter a non-public session or convene in a non-meeting session in accordance with RSA 91-A if the need arises.)

LONDONDERRY SCHOOL DISTRICT

ATTENDANCE/TRUANT OFFICER AT EACH SCHOOL

2022-2023

SCHOOL

ATTENDANCE/TRUANT OFFICER

Londonderry High School

House 1 (A-FO)

Abbey Sloper

House 2 (FP-KI)

Chris Mazzone

House 3 (KJ-NE)

Crystal Rich

House 4 (NF-Z)

Katie Sullivan

Londonderry Middle School

6th Grade

David Sutherland

7th and 8th Grades

Ross McLean

Matthew Thornton Elementary School

Scott Sicard

Moose Hill School

Sandra Mack

North Londonderry Elementary School

Kim Freccero

South Londonderry Elementary School

Paul Biron

3/15/2022

POLICY CI

TEMPORARY ADMINISTRATIVE ARRANGEMENTS

2022 - 2023

<u>DISTRICT</u>	-	Dan Black Peter Curro Kim Carpinone
<u>HIGH SCHOOL</u>	-	Jay Parent Katie Sullivan Abbey Sloper Crystal Rich Chris Mazzone
<u>MIDDLE SCHOOL</u>	-	William Van Bennekum Dave Sutherland Ross McLean Joan Campo
<u>NORTH SCHOOL</u>	-	Paul Dutton Kim Freccero
<u>MATTHEW THORNTON</u>	-	Amity Small Scott Sicard
<u>SOUTH SCHOOL</u>	-	Linda Boyd Paul Biron Deb Setterlund
<u>MOOSE HILL SCHOOL</u>	-	Sandra Mack Scott Sicard

Effective March 15, 2022

INVESTMENT POLICY

I. PREFACE

The investment policy establishes a framework for the safe and prudent investment of public funds. It also provides guidance and direction for elected and appointed officials as well as staff in the daily conduct of investing activity, in addition to improving consistency, creating and defining accountability, and ensuring that laws are followed. This policy is implemented in accord with the provisions of RSA197:23-a and is to ensure the investment of public funds in the custody and control of the Londonderry School District officials is in accord with the State of New Hampshire Statutes.

II. SCOPE

This investment policy applies to all financial assets in the custody of the School District Treasurer of the Londonderry School District, Londonderry, New Hampshire and all transactions involving those assets. These funds are accounted for in the District's annual audited financial reports and include, but are not limited to, the following:

- General Fund
- Special Revenue Funds
- Capital Project Funds
- Any new funds created by the District, unless specifically exempted by the governing body, in accordance with law

III. OBJECTIVES

The investment policy objectives are stated below:

1. To ensure the preservation of capital and the protection of investment principal;
2. To maintain sufficient liquidity to meet operating requirements;
3. To satisfy all legal requirements;
4. To attain a competitive rate of return on investments taking into account risk and legal constraints and cash flow considerations;
5. To ensure full transparency of investment strategies, transactions and results.
 - a. Safety – Safety of principal is our policy's foremost objective. Safety is achieved through adherence to the list of permitted investments which are backed by the full faith and credit of, or a guarantee of principal and interest by, the U.S. Government.
 - b. Liquidity - All investments must remain sufficiently liquid to meet all operating requirements that are reasonably anticipated. All investments must be capable of being liquidated on a one day notice. Therefore, no investment may be made which imposes a longer notice period for redemption or which are not readily marketable.

- c. Maturity - Investments should be scheduled to mature when funds are needed. Sale of securities prior to maturity should be avoided due to the inherent risk. Investments shall be limited to securities maturing in periods up to one year, or lesser period, that coincides with expected disbursements by the District.
- d. Amount - The best or most appropriate type of investment depends to some degree upon the amount available for investment, as certain investments require a large initial investment amount.
- e. Administrative Cost - In choosing an investment, the District must consider the administrative work involved, particularly with regard to investments of short duration. Substantial amounts can be invested for periods as short as one or two days. However, the administrative costs with small amounts may be greater than the return on investments, thus, would not be justified as cost effective. Administrative costs will be higher with more frequent turnover of investments and must be taken into account together with the yield and term in determining the optimum investment strategy.

IV. Authority

Under the general direction of the Treasurer, management responsibility for the Investment Program is hereby delegated to the Business Administrator for the operation of the Investment Program, consistent with this Investment Policy. The Treasurer and the Business Administrator are Investment Officers.

V. Prudence

- 1. The standard of prudence to be used by investment officers shall be the “prudent person rule” and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital, as well as the probable income to be derived.
- 2. Investment officers shall be indemnified under RSA 31:105.

VI. Ethics and Conflict of Interest

- 1. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the Investment Program, or which could impair their ability to make impartial investment decisions.
- 2. Employees and investment officials shall disclose to the Superintendent any material financial interests in financial institutions that conduct business within the District and they shall further disclose any personal financial investment positions that could be related to the performance of the District portfolio.
- 3. Employees and officers shall subordinate their personal investment transactions to those of this District, particularly with regard to the timing of purchases and sales.

VII. Internal Controls

1. The Business Administrator shall establish a system of internal controls, which shall be documented in writing.
2. The internal controls shall be reviewed by the Business Administrator, Treasurer, and the independent auditor, and approved School Board.
3. The controls shall be designed to prevent loss through fraud, employee error, and misrepresentation by third parties, unanticipated changes in financial markets or imprudent action by employees and officers of the District.

VIII. Reporting

1. The Business Administrator shall include with the quarterly financial report a summary of investment activities.
2. Each quarterly report shall indicate any areas of policy concern [if any] and suggested or planned revision of investment strategies.
3. Any areas of concern shall be communicated to the independent auditor.

IX. The following investments will be permitted by this policy and are those defined by state and local law where applicable:

Notwithstanding anything else to the contrary contained herein all funds of the District must at all times be invested in accordance with RSA 197:23-a. Preferred investment options are:

1. U.S. Treasury securities maturing in less than one (1) year.
2. Fully insured or collateralized Certificates of Deposits with federally insured banks incorporated under the laws of the State of New Hampshire or the federal government with a branch within the State and in obligations fully guaranteed as to the principal and interest of the United States government.
3. Fully insured or collateralized certificates of deposit at commercial banks of the State of New Hampshire, New England and State of New York if such banks pledge and deliver to a third-party custodial bank or the Federal Reserve Bank collateral security for the deposits.
4. Repurchase agreements fully collateralized by U.S. Treasury Securities and/or agencies.
5. U.S. Securities directly backed and guaranteed by the U.S. Government.
6. State of New Hampshire approved municipal investment pool.
7. Any other state approved pool or instrument.

X. Depositories and Dealers

1. Depositories shall be selected under the general guidance of the Districts purchasing policy. Periodic review of cash management services is suggested, however if a significant event occurs or the environment of banking services in the State change significantly, a formal request for proposal may be necessary.
 - a. In selecting depositories, the credit worthiness of institutions shall be considered, including the current capital ratios of the institution.
 - b. RFP's for all investment transactions shall be in writing.

XI. Collateralization of Deposits

1. The District shall require their depositories to continuously and fully (100%) secure all deposits regardless of type (i.e. regular savings, checking, etc.) that are in excess of the \$100,000 insured amount. NOTE: Temporary increase of insurance coverage: Through December 31, 2013, the FDIC will protect all deposits up to \$250,000 limit under its ordinary deposit insurance rules. This may be accomplished by the pledging or setting aside collateral of identifiable U.S. Government securities as prescribed by the District.
2. The District has possession of the securities (or the District will take possession of the securities) or an independent custodian (or an independent third party) holds the securities on behalf of the District as a bailee (evidenced by safe keeping receipt and written bailment for wire contract) and will be maintained for the full term of the deposit.
3. Such securities shall be owned by the depository and the manner of collateralization shall provide the District with continuing perfected security interest for the full term of the deposit in the collateral in accordance with applicable laws and Federal regulations.

XII. Maturities

Investments of the District shall be limited to instruments maturing within one year at the time of purchase.

XIII. Diversification

1. It is the policy of the District to diversify its investment portfolio to eliminate the risk of loss from over concentration in a specific security.
2. Diversification strategies shall be determined and revised periodically by the Business Administrator and reviewed by the District Treasurer.

XIV. Risks

The District recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary loss of liquidity.

1. Portfolio diversification is to be employed in such a way as to control risk.

2. The Business Administrator is expected to display prudence in the selection of securities in such way as to minimize default risk.
3. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the specific issuer.
4. The Business Administrator shall review and, if appropriate, proceed to liquidate securities having comparable credit risks.

XV. Safekeeping and Custody

1. To protect against potential fraud and embezzlement, the assets of the District shall be secured through third-party custody and safekeeping procedures.
2. Unless prevailing practices or economic circumstances dictate otherwise, ownership shall be protected through third-party custodial safekeeping.
3. Safekeeping procedures shall be reviewed annually by the independent auditor. The independent auditor shall conduct periodic surprise audits of safekeeping and custodial systems.

XVI. Annual Review

This policy is to be reviewed and adopted annually by the School Board.

POLICY APPROVAL/AMENDMENTS

The Londonderry School Board approved adoption of the Londonderry School District Investment Policy at its meeting held on Tuesday, May 25, 2010.

Statutory References

RSA 197:23-a, Treasurer's Duties

RSA 31:105, Liability for Damages Limited, Indemnification, Insurance

LONDONDERRY SCHOOL BOARD

Adopted: May 25, 2010

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 The meeting of the Londonderry School Board was held on **Friday, February 11, 2022** right
after the Deliberative Session in the Londonderry High School, 295 Mammoth Road,
Londonderry, NH in the LHS Cafeteria. In light of the current health crisis, we will be observing
social distancing guidelines in this evening's meeting. The meeting will also be broadcast on
10 local Cable Access Ch. 21 as well as the District's YouTube Channel.

1. **Call To Order**: Amy Finamore called the meeting to order at 11:00PM.

15 2. **Deliberations**

2.1 **To see if the Board will take any actions resulting from actions taken at the
Deliberative Session:** There was no business before the Board.

20 3. **Adjournment**: *Mrs. Hendricks made a motion to adjourn. Mr. DePasse seconded the
motion. The motion passed by a vote of 5-0.*

The meeting was adjourned at 11:02PM.

25 Respectfully submitted,

30 Scott A. Laliberte
Superintendent of Schools

SCHOOL ADMINISTRATIVE UNIT NO. 12
Office of the Superintendent of Schools
Londonderry, New Hampshire 03053

5 The meeting of the Londonderry School Board was held on **Tuesday, February 15, 2022**, at 7:00PM at the Londonderry High School, 295 Mammoth Road, Londonderry, NH in the LHS Cafeteria. In light of the current health crisis, we will be observing social distancing guidelines in this evening’s meeting. The meeting will also be broadcast on local Cable Access Ch. 21 as well as the District’s YouTube Channel. In attendance were School Board members: Mr. DePasse, Amy Finamore, Mrs. Hendricks, Mrs. Loughlin and Mr. Slater. Also in attendance were Superintendent, Mr. Laliberte, Business Administrator, Mr. Curro and School Board Secretary, Lisa Muse.

1. **Call To Order**: The meeting was called to order at 7:00PM by Amy Finamore

2. **Pledge of Allegiance**: The Pledge of Allegiance was led by Amy Finamore

3. **Consent Agenda**: *Mrs. Hendricks made a motion to accept the Consent Agenda. Mr. Slater seconded the motion. The motion passed by a 5-0 vote.*

3.1 **Retirement(s):**

Denise Bernier	Teacher	Middle School
Calvin Berting	Teacher	High School
Linda Boyd	Principal	South School
Laura Brulet	Teacher	Moose Hill
Maria Del Rossi	Teacher	South School
Paula Duyon	Teacher	Moose Hill
Sheila Howley	Nurse	High School
Aline Kelly	SPED Assistant	Moose Hill
Susan Provenzano	Teacher	High School
Nancy Rael	Teacher	North School
Kate Thompson	Librarian	North School

3.2 **Resignation(s):**

Ashley Brand	Teacher	North School
Amie Libby	Teacher	Moose Hill
Elizabeth Wehner	Teacher	High School

3.3 **Minutes:** January 11, 13, and 18, 2022; February 2, 2022

3.4 Meetings:	February 22, 2022	Non-Public Session	6:00PM	LHS Rm 221
	March 8, 2022	Election Day	6:00AM-8:00PM	LHS Gym
	March 15, 2022	School Board Reorganization	7:00PM	LHS Café

4. **Committee Reports**:

4.1 **Student Council – Andrew Zavorotny:** None

4.2 **Teacher Liaison:** None

4.3 **School Board Liaisons:** Mr. Slater provided a District Office update. IT is in a good spot district wide, and they are working on the 1:1 equipment. One third of access points in the High School need to be updated and they are going through all the other schools. Building and Grounds is still finishing up the bathrooms and should be complete by the end of February. The Matthew Thornton roof has been sealed up and they will watch the seam. They are securing carpet to be replaced during the

summer and also working on the asbestos removal in Matthew Thornton this summer. They will need to rebuild some of the offices. The High School asbestos is being finished up over April vacation. Mr. DePasse mentioned that the Day of Giving is this Friday at the High School.

5 **5. Announcements and Presentations:** None

6. Public Comment: *Mr. DePasse made a motion to open public comment. Mrs. Hendricks seconded the motion. The motion passed by a 5-0 vote.*

There was no public comment.

10 *Mrs. Hendricks made a motion to close public comment. Mrs. Loughlin seconded the motion. The motion passed by a 5-0 vote.*

7. Deliberations:

15 **7.1 To see what action(s) the Board will take regarding the Londonderry High School Program of Studies 2022-2023:** Mr. Parent discussed that there are 250 course offerings that are student driven. All descriptions are online. They receive 20,000 course requests and 98% were granted. Mr. Parent discussed the title changes, and the course description updates. There are some new course proposals include music interactive. They discussed the rationale, course description, prerequisites and course notes. The Senior College Seminar is also another offering which is detailed as well as Reading for Success and French Culture Through Film. There are six course updates which include drawing, advanced drawing, art interactive, basic video, law studies and Spanish 4.

20 Mrs. Hendricks asked about dual enrollment with SNHU and Manchester Community College. She asked about loss of learning and if the continued rigor won't be affected by the learning loss. Mr. Parent mentioned data points are used for analysis.

25 Mrs. Loughlin asked if the course is created and then they ask if somebody wants to teach it, or a teacher is asked first.

Amy Finamore asked if they would consider doing an alumni survey to inquire about their perceived value of AP courses.

30 *Mrs. Hendricks made a motion to approve the 2022-2023 Londonderry High School Program of Studies. Mrs. Loughlin seconded the motion. The motion passed by a vote of 5-0.*

7.2 To see what action(s) the Board will take regarding the Londonderry Middle School Program of Studies 2022-2023: Mr. Van Bennekum and Ms. Nason presented. They discussed the language changes. They also discussed the opportunities that fifth graders will have prior to arriving at the Middle School. There is a new change for medications at school, library services and club and activities.

35 Mrs. Loughlin asked if any students were retained last year. Credit recovery programs are being offered. The library is open one day a week for a couple of hours in the summer.

Mr. Slater asked about the summer math academy and the curriculum.

40 Mrs. Hendricks asked when math academy starts to be promoted and the requirements as well as staffing.

Mr. DePasse asked if the math academy was for only 6th and 7th graders and is it only for students struggling. They mentioned students that also want enrichment has access to this program. He felt additional communication to parents would be beneficial. Three hundred students participated in the summer book clubs last summer.

Amy Finamore asked about grade levels expectations and the eighth graders demonstrating more self-direction and independence. *Mr. Slater made a motion to approve the 2022-2023 Londonderry Middle School Program of Studies. Mr. DePasse seconded the motion. The motion passed by a 5-0 vote.*

7.3 To see what action(s) the Board will take regarding the selection of membership for the Business Administrator/CFO Search Committee including School Board members:

Mr. Laliberte said the search process will begin shortly and the search will overlap with the Superintendent search. They are looking for two board members on this committee. Mrs. Loughlin and Mr. Slater volunteered. *Mrs. Hendricks made a motion to appoint Mr. Slater and Mrs. Loughlin as the School Board members to the Business Administrator/CFO search committee. Mr. DePasse seconded the motion. The motion passed by a 5-0 vote.*

8. Old Business

8.1 Update on Academic Support Programs - Dan Black: Mr. Black mentioned that we are ready to run the summer academies again. We will figure out where the kids are in the next month. Staff and school leaders are looking for more literacy. The High School ran some new programs last year. They are presently identifying the student needs. Heading into next year, the District will still have COVID funding. All we are saying for kids is that if you need more time, we will give it to them. It has been a chaotic couple of years.

Amy Finamore asked if we did the program after school could we provide a bus and Mr. Black said we probably could do that, and it is being looked into.

Mrs. Loughlin asked if any online tutoring programs are being offered. Mr. Black said we launched one in October called Varsity Tutors. The uptake hasn't been that big, but some families are utilizing them.

9. Superintendent's Report:

9.1 2nd Quarter Financial Report - Peter Curro: Mr. Curro discussed the General Fund, Revenues and Expenditures in detail. Mrs. McKenney detailed the five COVID relief grants and how the money was dispersed. All the information is listed on a spreadsheet on the website. The District still has 25+ open positions. The lines that are going over budget is tuition out of district, help with the open sped assistants, new equipment for building and grounds and IT. Table 4 provides the breakdown of the individual lines. Mr. Curro believed the operating budget should be in the black. For Dining Services, they are projecting a significant fund balance at year end. Staffing of dining services is also mentioned. The supply chain issue continues to be an issue and has caused them to make menu changes last minute. He believed the dining services year-end fund balance will be close to \$600,000-\$700,000. Because of this projection, we are reviewing our major assets and having them serviced and/or replaced. Currently, the District is installing a new fridge/freezer unit at North School and at South School the District will have an add on unit.

9.2 COVID Update - Scott Laliberte and Dan Black: Mr. Laliberte said the number of cases has decreased tremendously. Presently, there are 15 active cases in the District. All schools have made the transition to optional masking district wide, and we are holding up very well.

9.3 Teacher Survey Results - Scott Laliberte: Mr. Laliberte discussed the results of a survey we conducted and one of the things we wanted to look at for the possibility for attrition in the teaching profession. We wanted to do a quick test of our staff and ask them what we might be able to do to reduce the job stress and allow them to focus a little more. There is a handout at the front of the room with the survey results. Out of 360 teachers, 188 teachers responded.

Amy Finamore went over the survey findings including what needs to start, what needs to stop and immediate changes by building. Amy Finamore gave her suggestions regarding disrespectful emails

February 15, 2022

from parents and requesting our admin team facilitates mental health counseling for our staff. Mr. Black said these are all great conversation starters.

Mr. Slater said he liked the feedback, and he sees a lot of areas that have already been addressed in the collective bargaining agreement and he would like to see in the section “what needs to start and what needs to stop” for the teachers to collaborate and come to the School Board with resolutions and input.

Mrs. Hendricks felt it is important to hear from our teachers and to empower them with language that shows our support. Providing mental health counseling for support staff is also an important suggestion. Mr. DePasse discussed pulse surveys.

Mr. Slater asked how we can keep this active and take care of some items before the end of the school year. The Board agreed to the recommendations to the School Board as noted on the survey handout.

9.4 January Enrollment Report - Scott Laliberte: The current enrollment is at 4175 which is an increase of 22 students from the October 1st count. The increase was spread out amongst the schools. LEEP has rolling admission as they turn three. There has been no dramatic impact on class size. The District is 42 students ahead of this time last year.

Mr. Slater spoke with Mr. Laliberte that the Board usually reviews all contracts. We are getting into next week with admin and he would like to review the contracts at the beginning of the next meeting and see if there are any changes. He has a copy that he can send to the rest of the Board and look to see if any changes.

Mrs. Hendricks asked is this is informational only and Mr. Slater said it is an in-house contract only for the admins. They sign this each year and as a Board we should look at and put a plan in place that maybe they should be reviewed every three years. He felt a system should be put into place that the contract gets reviewed every few years before the non-public.

10. Non-Public Session: Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mrs. Hendricks made a motion to move into Non-Public Session requested under RSA 91-A:3, Section II (b) and (c). Mr. Slater seconded the motion. The motion passed by a roll call vote.

11. Adjournment:

The meeting was adjourned at 9:09PM.

Respectfully submitted,

Lisa Muse
School Board Secretary

Londonderry School Board
Non-Public Minutes
Tuesday, February 15, 2022

PRESENT: Board Members: Amy Finamore, Mrs. Loughlin, Mr. DePasse, Mrs. Hendricks
and Mr. Slater
5 Superintendent of Schools: Mr. Laliberte
Assistant Superintendent: Mr. Black
Director of Business Administration: Mr. Curro
Director of Human Resources: Mrs. Meninger

10 Mr. Slater moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to enter non-public session under RSA 91-A:3, Section II (b) and (c) at 9:04PM

The Board accepted the Personnel Report of Support Staff nominations.

15 Mrs. Hendricks moved, seconded by Mrs. Loughlin and passed unanimously (4-0-1) to approve the administration's recommendations for teacher renominations

Mr. Slater moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to approve the administration's recommendations for allied health renominations

20 Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve the administration's recommendations for two coaches

25 Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve the administration's recommendation for a leave of absence request

Mr. DePasse moved, seconded by Mr. Slater and passed unanimously (5-0) to approve the administration's recommendation for administrator changes at North School

30 There was a discussion on personnel issues.

Mr. DePasse moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to exit non-public session at 10:09PM

35 Amy Finamore moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to adjourn public session at 10:09PM

Respectfully submitted,

40 Scott A. Laliberte
Superintendent of Schools

Londonderry School Board
Non-Public Minutes
Tuesday, February 22, 2022

PRESENT: Board Members: Amy Finamore, Mrs. Loughlin, Mr. DePasse, Mrs. Hendricks
and Mr. Slater
Superintendent of Schools: Mr. Laliberte

5 The meeting was called to order by Amy Finamore at 6:07PM
The Pledge of Allegiance was led by Amy Finamore

Mr. DePasse moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to enter non-public
session under RSA 91-A:3, Section II (b) at 6:09PM

10 There was a discussion on the administrators' evaluation process.

Mrs. Hendricks moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to approve the
administration's recommendation for administrative compensation for FY23 as amended

15 Mrs. Hendricks moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to approve the
administration's recommendation for non-affiliated reappointment for FY23 as amended

Mr. Slater moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve the
administration's recommendation for administrative reappointments for FY23 as amended

Mr. Slater moved, seconded by Mr. DePasse and passed unanimously (5-0) to approve the
administration's recommendation for non-affiliated compensation for FY23 as amended

25 Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve the
administration's recommendation for changing the IT Communications Technician title to IT Manager

Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to approve the
administration's recommendation for changing the IT Operations Manager title to IT Director and
compensation as presented

30 Mr. DePasse moved, seconded by Mrs. Loughlin and passed unanimously (5-0) to approve the
administration's recommendation for changing Director of Moose Hill School title to Principal of
Moose Hill School

35 There was a discussion on a personnel matter.

Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to exit non-public
session at 8:17PM

40 Mr. DePasse moved, seconded by Mrs. Hendricks and passed unanimously (5-0) to adjourn public
session at 8:18PM

45 Respectfully submitted,

Scott A. Laliberte
Superintendent of Schools

LONDONDERRY SCHOOL BOARD

2022

PROPOSED SCHOOL BOARD MEETING CALENDAR

<u>MARCH</u>	29	Regular Meeting
<u>APRIL</u>	12	Regular Meeting
<u>MAY</u>	10	Regular Meeting
	24	Regular Meeting
<u>JUNE</u>	7	Regular Meeting
	21	Regular Meeting

Meetings are at 7:00PM at the Londonderry High School in the LHS Cafeteria.

3-15-22

PROPOSED 2022-2023 LONDONDERRY SCHOOL DISTRICT CALENDAR

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	NT	NT	TW	TW	TW	27
28	TW	30	31			*2

SEPTEMBER						
S	M	T	W	T	F	S
				1	NS	3
4	H	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	27
25	26	27	28	29	30	*20

NOTES:

AUGUST

22nd - 23rd New Teacher Workshops
 24th - 29th Teacher Workshops
 29th Orientation grades K, 1, 6 and 9
 30th First day of school

SEPTEMBER

2nd No school
 5th Labor Day
 TBD LHS - Parent Open House
 TBD LMS - Parent Open House
 TBD Elementary - Parent Open Houses

OCTOBER

7th Teacher Workshops
 10th Columbus Day/Indigenous Peoples' Day
 TBD Moose Hill - Parent Open House

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	TW	8
9	H	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					*19

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	PC	9**	10	H	12
13	14	15	16	17	18	19
20	21	22	NS	H	H	26
27	28	29	30			*17

NOVEMBER

8th Election Day/Parent Conferences
 Gr. K-8 Parent Conferences
 Gr. 9-12 Parent Conferences AM
 Gr. 9-12 Teacher Workshops PM
 9th **Parent Conferences Moose Hill only
 11th Veterans Day
 23rd - 25th Thanksgiving Break

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	H	24
25	V	V	V	V	H	31
						*16

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	H	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				*21

DECEMBER

23rd - 30th Holiday Break

JANUARY

2nd Classes resume
 16th MLK Jr. Day

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	V	V				*18

MARCH						
S	M	T	W	T	F	S
			V	V	V	4
5	6	7	8	9	10	11
12	13**	TW	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
						*19

FEBRUARY

Feb. 27th - March 3rd Winter Break

MARCH

13th **Parent Conferences Moose Hill only
 14th Teacher Workshops

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	V	V	V	V	V	29
30						*15

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	H	30	31			*22

APRIL

24th - 28th Spring Break

MAY

29th Memorial Day

JUNE

12th Last day for Moose Hill students
 15th Last day for students
 16th Scheduled last day for teachers
 19th Juneteenth National Independence Day

H - Holiday
 NS - No School
 NT - New Teacher Workshop
 PC - Parent Conference
 TW - Teacher Workshop
 P/W - Parent Conferences &
 Teacher Workshops
 V - Vacation

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	TW	17
18	H	20	21	22	23	24
25	26	27	28	29	30	
						*11

* Number of school days per month

Possible additional days to be added pending school cancellations, max. 5

Memo

To: Scott Laliberte and the School Board
From: Jason Parent
Copy:
Date: March 10, 2022
Re: Overnight Field Trip Requests Spring 2022

Good afternoon colleagues,

As LHS heads into the spring season with more flexibility to pursue opportunities outside of our campus, we would like to request permission to attend two upcoming events. Attached, please find overnight field trip requests from our Varsity Baseball team and our World Studies program for this spring. We typically present our annual overnight field trip requests for co-curricular organizations, which includes music and athletics, in the fall, however there were no plans this past fall and winter because of the pandemic. We hope to resume our annual overnight field trip requests in totality again in the early fall for the 2022 - 2023 school year.

Sincerely,

Jason Parent

Principal

LONDONDERRY SCHOOL DISTRICT

EDUCATIONAL FIELD TRIP FORM (School Approved)

This form is to be executed by the teacher requesting the field trip.
It is to be filed in the Office of the Superintendent of Schools one week prior to the activity.

Teacher in charge: Brent Demers

Names and phone numbers of adult chaperones: 603-233-4699

Jim Freda 603-401-8710

School: LHS No. of students: 20 Grade: 9-12

Date of activity: 3/24/22 - 3/26/22

Destination and Lodging: Homewood Suites / Wallingford, CT

Cost per Student: Ø

Time and place of departure: LHS gym - 9am 3/24

Time of return: LHS gym 5pm 3/26

Method of transportation: Mini + a rental Name of bus company _____

Number of private vehicles: Ø Other (please state) _____

Objectives: _____

Baseball pre-season

Pre-trip activities including any fundraising activities: No

Post-trip activities: No

Date: ~~2/22/22~~ 2/23/22

[Signature]
Signature, Teacher In Charge

Date: 3/7/22

[Signature] RN
Signature, School Nurse

Date: 3/9/22

[Signature]
Signature, Building Principal

Nurse required: Yes / No

LONDONDERRY SCHOOL DISTRICT

EDUCATIONAL FIELD TRIP FORM (School Approved)

A

This form is to be executed by the teacher requesting the field trip.
It is to be filed in the Office of the Superintendent of Schools one week prior to the activity.

Teacher in charge: J. McCune (603) 818-7249, J. Nalezinski (603) 867-8417

Names and phone numbers of adult chaperones: Ryan Chasse (603) 203-9011
Coach Kestlenger (Dan) 603-505-5441

School: LHS No. of students: 16 Grade: 9th

Date of activity: 5-13-22 & 5-14-22

Destination and Lodging: Horton Center Pine Mountain Gorham NH

Cost per Student: 0\$

Time and place of departure: LHS Parking Lot 8am 5/13/22

Time of return: 6pm 5/14/22 LHS Parking Lot

Method of transportation: Mini Name of bus company: _____

Number of private vehicles: 1 Other (please state): _____

Objectives: Final Community trip that students demonstrate all of their individual, communication, and teamwork skills.

Pre-trip activities including any fundraising activities: Pre trip planning + menu pre trip packet.

Post-trip activities: Post trip reflection and presentation

Date: 3-8-22

[Signature]
Signature, Teacher In Charge *McCune*

Date: 3/8/22

[Signature]
Signature, School Nurse

Date: 3/9/22

[Signature]
Signature, Building Principal

Nurse required: Yes No