

**Proposed Budget Development Schedule  
Fiscal Year 2021 – 2022**

<b>Dates</b>	<b>Tasks, Items</b>
May – Aug, 2020	Capital Improvement Plan Development
July 14, 2020	School Board Review of CIP priorities
Sep 23, 2020	Budget Discussion (Ad Council Mtg)
Oct 9, 2020	Admin. Budget Data & Requests Due All Committee Reports Due
Oct 9-Nov 23, 2020	Review Requested Budget Data and Submission
Oct 9 – Nov 18, 2020	Individual Budget Reviews
Oct 13	Personnel @9:00-11:00
Oct 14	SPED @9:00 – 11:00
Oct 14	Curriculum @11:00-11:30;
Oct 20	High School @9:00-11:30 [incl Ath, Music]
Oct 21	Middle School @ 9:00 – 10:30
Oct 22	Elem Schools, MHS @9:00-11:30
Oct 26	B&G @9:00 – 10:00 District Office @10:00-11:00
Oct 27	Information Tech. 9:00 – 10:30
Oct 28	Review of Personnel cost and positions and other @ 9:00 – 11:00
Nov 3	Open Meeting TBD
Nov 5	Open Meeting if necessary
Nov 12, 2020	Draft Budget Presented to Admin Council
Nov 16-20, 2020	Final Budget Document Prepared November 15 adequacy numbers released
Nov 24, 2020	Superintendent's Budget Submitted to School Board
Dec 1, 2020 – Jan 14, 2021	Review Process of Superintendent's Proposed Budget FY 2020-2021
Dec 3, 2020	Personnel, SPED
Dec 10, 2020	Curriculum, Music, Athletics, LHS; LMS, MHS, MT, NS, SS,
Dec 17, 2020	Dining Service, IT, Buildings and Grounds, District Office; Estimated Revenue
Dec 22, 2020	Open Date [if necessary]

<b>Dec 31, 2020</b>	<b>Publish dates for budget hearing, bond hearing &amp; submission for Petition Articles, Collective Bargaining cost items</b> <i>(Jan 12th last day under state law)</i>
<b>Jan 7, 2021</b>	<b>General Budget Workshop</b> <b>Open budget questions &amp; warrant articles</b>
<b>Jan 12, 2021</b>	<b>Citizens Petition Articles and cost items for CBA's</b> <b>Deadline to post and publish public hearing and bond hearing</b>
<b>Jan 14, 2021</b>	<b>Budget Hearing</b> <i>(last day for budget hearing is Jan 19)</i>
<b>Jan 14, 2021</b>	<b>Bond Hearing [if necessary]</b> <i>(Earliest date is Jan 8)</i>
<b>Jan 22, 2021</b>	<b>Last Date to Post Warrant and Budget for Sessions I and II</b> <i>(last day per State law Jan 25)</i>
<b>Feb 5, 2021</b>	<b>Deliberative Session</b>
<b>Feb 17-Feb 27, 2021</b>	<b>Publish official ballot in local Newspapers,</b>
<b>March 9, 2021</b>	<b>Public Election and Budget/Appropriations Approved</b>

**Note: if warrant contains collective bargaining agreements, the results must be reported to PELRB within 14 days**